

**HOUSE OF REPRESENTATIVES  
LOCAL BILL CERTIFICATION FORM**

**BILL #:** \_\_\_\_\_  
**SPONSOR(S):** \_\_\_\_\_  
**RELATING TO:** CLERK OF COURTS FUNDING  
[Indicate Area Affected (City, County, or Special District) and Subject]  
**NAME OF DELEGATION:** COLLIER COUNTY DELEGATION  
**CONTACT PERSON:** CRYSTAL K. KINZEL, CLERK AND COMPTROLLER  
**PHONE NO.:** (239) 252-6299      **E-Mail:** CRYSTAL.KINZEL@COLLIERCLERK.COM

- I. House local bill policy requires the following steps to occur before a House committee or subcommittee considers a local bill:**
- (1) The members of the local legislative delegation must certify that the purpose of the bill cannot be accomplished at the local level;*
  - (2) The legislative delegation must hold a public hearing in the area affected for the purpose of considering the local bill issue(s);*
  - (3) The bill must be approved by a majority of the legislative delegation, or a higher threshold if so required by the rules of the delegation, at a public hearing or at a subsequent delegation meeting; and*
  - (4) An Economic Impact Statement for local bills must be prepared at the local level and filed with the Clerk of the House. Under House policy, a local bill will not be considered by a committee or subcommittee without an Economic Impact Statement.*

**(1) Does the delegation certify the purpose of the bill cannot be accomplished by ordinance of a local governing body without the legal need for a referendum?**

YES       NO

Brief explanation as to why the purpose of the bill cannot be accomplished at the local level: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**(2) Did the delegation conduct a public hearing on the subject of the bill?**

YES       NO

Date hearing held: \_\_\_\_\_

Location: \_\_\_\_\_

**(3) Was this bill formally approved by a majority of the delegation members?**

YES       NO       UNANIMOUSLY APPROVED

**(4) Was an Economic Impact Statement prepared at the local level and filed with the Clerk of the House?**

YES       NO

II. *Article III, section 10 of the State Constitution prohibits passage of any special act unless notice of intention to seek enactment of the bill has been published as provided by general law (s. 11.02, F.S.) or the act is conditioned to take effect only upon approval by referendum vote of the electors in the area affected.*

Has this constitutional notice requirement been met?

Notice published: YES  NO  DATE \_\_\_\_\_

Where? \_\_\_\_\_ County \_\_\_\_\_

Referendum in lieu of publication: YES  NO

Date of Referendum \_\_\_\_\_

III. *Article VII, section 9(b) of the State Constitution prohibits passage of any bill creating a special taxing district, or changing the authorized millage rate for an existing special taxing district, unless the bill subjects the taxing provision to approval by referendum vote of the electors in the area affected.*

(1) Does the bill create a special district and authorize the district to impose an ad valorem tax?

YES  NO

(2) Does this bill change the authorized ad valorem millage rate for an existing special district?

YES  NO

If the answer to question (1) or (2) is YES, does the bill require voter approval of the ad valorem tax provision(s)?

YES  NO

Please file this completed form with the Clerk of the House.

\_\_\_\_\_  
Delegation Chair (Original Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Delegation Chair